

**Purchasing Department**  
**Madison County Board of Supervisors**  
**146 West Center Street**  
**Canton, Mississippi 39046**

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601-855-5503  
hardy@madison-co.com

23 January 2017

District 1 Supervisor Sheila Jones  
District 2 Supervisor Trey Baxter  
District 3 Supervisor Gerald Steen  
District 4 Supervisor David Bishop  
District 5 Supervisor Paul Griffin

Subject: Approve two agreements for Tax Assessor with Delta Computer Systems, Inc.


Attached please find two agreements with Delta Computer Systems, Inc. for the Tax Assessor's Office:

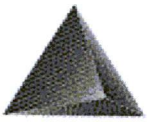
1. A service contract for training and data conversion for the Tax Assessor's new Apex/Sketch software. This is a one-time expense.
2. A monthly software maintenance/support agreement for the software package. This will be a continuing monthly charge.

Funds were included in the Tax Assessor's budget for the above expenditures.

I recommend that the board approve the attached agreements and authorize the board president to execute same.

Sincerely,

  
Hardy Crunk  
Purchase Clerk



January 19, 2017

Quote: JMP-MS45-011917-1

Hardy Crunk, Purchase Clerk  
Madison County Chancery Bldg  
146 West Center  
Canton, MS 39046

Dear Hardy,

Please find below the requested cost information on the Setup and Training Services for Delta Sketch and Apex Sketching Software for the Tax Assessor's office. I have also included conversion services to convert the AutoCAD sketches to Apex compatible files.

**Delta Sketch Setup and Training:**

Remote Setup and Training \$ 1,000.00

**AutoCAD Sketch Conversion and Linking to Delta Appraisal System:**

AutoCAD Sketch Conversion to Apex format (approximately 38,000 sketches) \$ 6,840.00  
Linking Converted files to Appraisal System \$ 3,500.00  
Total Conversion and Linking Services \$10,340.00

**Total Setup, Training and Conversion Services \$11,340.00**

To proceed with this request, we require your written authorization or a purchase order. Once received, we will confirm receipt and provide you with an estimated date of completion and purchase agreement. This pricing is available for thirty (30) days from the date this document.

Sincerely,

Tim Joffrion

A signature below will serve as authorization to proceed with this quotation. Please sign and return this by fax to: 228-388-7689 or by email to: tjoffrion@harrislocalgov.com.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

PO#: \_\_\_\_\_



## ***Computer Software Support Agreement***

### **Purpose**

The purpose of this agreement is to assure you that all software provided by Delta Computer Systems, Inc. (Delta) as listed on the addendum to this agreement is in compliance with applicable laws, rules and regulations as they pertain to the software. As the laws change, Delta will provide updated programs to meet the demands of the legislation.

### **Delta's Obligations**

Delta will analyze new regulations and prepare modifications of the software to ensure the system conforms. The modifications shall be limited to existing licensed software which you have purchased and shall not include new systems. New programs required to meet new, additional requirements shall not be provided under this agreement. For example, if you licensed the magnetic payroll tax reporting system and IRS initiates a change to the method of reporting, the changes will be provided under this agreement. However, if you had not purchased the magnetic reporting software initially, there would be an additional charge for the program.

Problem resolution is handled on a first come first serve basis within a priority group. Priority groups are determined by user need and externally defined deadlines. Completely down systems have priority over operational systems. Externally defined deadlines (IRS, State, Federal, etc.) have priority over non-deadline items. Average response for critical items is two hours or less depending upon the complexity of the request.

All software updates will be delivered to you electronically or by mail depending upon the size and urgency of the update. Delta shall provide installation instructions and/or telephone assistance for loading updates as appropriate. Delta shall not be responsible for maintaining any of your modifications. Corrections of difficulties or defects traceable to your errors or system changes will be billed at triple the standard rate.

### **Client's Obligations**

Client shall inform Delta as soon as reasonably possible as to the nature and impact of upcoming legislative changes that affect the software system. Client shall provide copies of all pertinent documentation and shall assist Delta in understanding the new requirements and developing a method of meeting the requirements. During the term of the software support agreement, Client shall at Client's expense, provide Delta with secure telnet and ftp internet access to Client's server from Delta's server for the purpose of diagnosing problems and to facilitate software updates.

### **General Terms**

This contract shall commence on the first day of delivery of the software or upon the date of execution by both parties and shall remain in effect for one year.

Fees for software support shall be payable monthly or annually in advance. A penalty of 1.5 percent per month of the outstanding balance will be assessed to accounts that remain past due more than 60 days. Delta reserves the right to withhold services for any account which is past due more than 60 days.

Client shall be responsible for all incidental costs such as mail, telephone, travel and subsistence in connection with support services.

Client shall use Delta's prescribed reporting procedures to outline software problems.

Either party may terminate this agreement after a 90 day written notice and payment of all outstanding amounts due.

This agreement shall automatically renew at each annual period. Delta reserves the right to modify its fees by providing notice of such 60 days prior to the renewal period.

Services provided by Delta that are above and beyond the scope of this agreement shall be billable at Delta's current rate at the time such services are rendered.

This agreement is binding on, the parties hereto and their successors, and to Seller's assigns, sub-lessees and transferees.

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Madison County Board of Supervisor \_\_\_\_\_.

Client Name

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Accepted: Delta Computer Systems, Inc.



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## *Computer Software Support Agreement Addendum*

The software listed below shall be covered by the Computer Software Support Agreement:

<b>Software Product Description</b>	<b>Commencement Date</b>	<b>Monthly Fee</b>
DeltaSketch Host Interface Support	Upon Installation	\$ 60.00
DeltaSketch Client Interface Support (7) @ \$15 each	Upon Installation	\$ 105.00

Agreed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Madison County Board of Supervisors \_\_\_\_\_  
Client Name

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Accepted: Delta Computer Systems, Inc.